

Filing Requirements – Vehicle Protection Product (Warrantors)

New or revised warranty (warrantor) forms must be filed in the SERFF system using the following guidance.

All vehicle protection product (warrantor) filings must be submitted electronically through SERFF. SERFF is a portal utilized by states for form submittal, document management and review. You can access the portal by going to [SERFF.com](https://serff.com) for more information on how to access SERFF and create an account can be found [here](#).

When submitting a vehicle protection product (warrantor), the following are instructions to help the review of your filing:

- Using the following indicators in SERFF:
 - TOI = 33.0 – Other Lines of Business
 - Sub-TOI = 33.0005 – Other Contracts
 - Filing Type = Form
- Warrantor must be listed as the 'Filing Company' on the 'Company and Contacts Tab'.
- Contact person's name, address, phone and email contact must be provided on the 'Company and Contacts Tab'.
- Product Standards must be completed and attached under Supporting Documentation:
[PDF](#)
- Forms:
 - Must be attached to the Forms Schedule tab;
 - Each form is submitted as a separate pdf document;
 - Form numbers must be entered in the form number field exactly as they are printed on the attached pdf. Each form must have a unique identifying form number. The number will include the edition/version date of the document; and
 - Each pdf document must be under 3MB.
- If filing a revised form or replacing a previously filed form, a highlighted, annotated, red line, or side-by-side version of the form must be provided under the Supporting Documentation Tab. An explanation of changes made and why should be placed under Supporting Documentation.
- A copy of the reimbursement insurance policy should be attached to the Supporting Documentation Tab.
- All communication and disposition will be done within SERFF. This information is archived permanently in the SERFF system.