

Pharmaceutical Representative 2025 Renewal information

In 2021 the Oregon Legislature enacted, [Senate Bill 763](#) . This bill provides that a person may not engage in business as pharmaceutical sales representative in Oregon without obtaining a license from the director of DCBS, unless the pharmaceutical sales representative engages in business for fewer than 15 days during the calendar year.

License renewal applications for 2025 will be accepted at NIPR.com starting Dec. 1st 2024. A step by step guide for the renewal application can be found [here](#).

5 hours of continuing education (CE) must be completed for every yearly renewal of the license. The CE hours must be completed, and submitted to the state by the course provider, before a renewal application can be successfully completed at <https://nipr.com>
Continue education courses can be located at www.statebasedsystems.com.

Your renewal application will not process until the CE hours are uploaded to NIPR. Course providers have up to 15 days to upload CE. The renewal application will error at step 14 in the tutorial if this is the case. You can also look up whether CE has been submitted to your license prior to starting your renewal by looking up your license information here.

Additional Information:

1. Your initial application required you to submit a business activities document, that stated your job description. If your job description has changed since you submitted this document, you are required to submit an updated business activities document. If nothing has changed, you do not need to submit a new document for your renewal.
2. The option to renew your license for 2025 will start on December 1st, 2024 and be available for all of 2025. If you do not renew the license in 2025 but want a license in 2026 you will have to reapply as a new applicant rather than renew it.
3. As part of the renewal application, you will be able to update your phone and email if necessary. If you have changes to your address you will need to email those to DFR.PharmaSalesRep@dcbs.oregon.gov to get updated.

Renewal: www.nipr.com

License Webpage: dfr.oregon.gov/business/licensing/pharmaceutical-rep/

State Contacts:

Pharmaceutical Sales Representative Licensing Technician
DFR.PharmaSalesRep@dcbs.oregon.gov
[503-947-7981](tel:503-947-7981)

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