

Pharmaceutical Representative 2024 Renewal information

During the 2021 Oregon Legislative Session, **Senate Bill 763** was enacted. This bill provides that a person may not engage in business as pharmaceutical representative in Oregon without obtaining a license from the director of DCBS, unless the pharmaceutical representative engages in business for fewer than 15 days during the calendar year.

License renewal applications for 2024 will be accepted at NIPR.com starting Dec. 2nd, 2023. A step by step guide for the renewal application can be found [here](#).

5 hours of continuing education (CE) must be completed for every yearly renewal of the license. The CE hours must be completed, and submitted to the state by the course provider, before a renewal application can be successfully completed at [NIPR.com](#). Continue education courses can be located [here](#).

Your renewal application will not process until the CE hours are uploaded to NIPR. Course providers have up to 15 days to upload CE. The renewal application will error at step 14 in the tutorial if this is the case. You can also look up whether CE has been submitted to your license prior to starting your renewal by looking up your license information [here](#).

Additional Information:

1. Your initial application required you to submit a business activities document, that stated your job description. If your job description has changed since you submitted this document, you are required to submit an updated business activities document. If nothing has changed, you do not need to submit a new document for your renewal.
2. The option to renew your license for 2024 will start on December 2nd, 2023 and be available for all of 2024. If you do not renew the license in 2024 you will need to reapply for the license afterwards rather than renew it.
3. As part of the renewal application, you will be able to update your phone and email if necessary. If you have changes to your address you will need to email those to DFR.PharmaSalesRep@dcbs.oregon.gov to get updated.

Renewal: www.nipr.com

License Webpage: dfr.oregon.gov/business/licensing/pharmaceutical-rep/

State Contacts:

Pharmaceutical Sales Representative Licensing Technician
DFR.PharmaSalesRep@dcbs.oregon.gov
503-947-7981

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